



EnviroCertified
www.envirocertified.org

2206 S. Sherman Street
Spokane, WA 99203
509-535-7084 office
509-847-4337 cell
509-535-3986 fax

Businesses Protecting the Spokane River & Spokane Valley - Rathdrum Prairie Aquifer

Landscaping Application
2-5 Stars Certification

Our business is interested in certification.

Business Name:

Street Address:

City, State, Zip:

Phone:

Fax:

E-mail:

Web site:

Authorized Business Representative Name:

Authorized Business Representative Signature:

Date:

Our business agrees to have a voluntary Local Source Control (LSC) Technical Assistance visit from the Spokane Regional Health District.

LSC Technical Assistance Visit Date:

LSC Specialist Signature:

Our business has made and maintained the corrections required for certification as recommended by the Local Source Control Specialist.

Certification Date:

Re-certification Date:



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Businesses Protecting the Spokane River & Spokane Valley - Rathdrum Prairie Aquifer
GOOD FOR BUSINESS. GOOD FOR THE ENVIRONMENT. GOOD FOR YOU

EnviroCertified Requirements

- Generate less than 220 pounds of hazardous waste per month.
- Participate in a voluntary visit with an EnviroCertified representative to verify proper management & disposal of hazardous wastes.
- Set a goal to reduce hazardous materials or waste and conserve resources.

Star Rating System

★★

To earn **2-Stars**, properly manage all hazardous or dangerous wastes and set a goal to increase environmentally responsible practices.

★★★

To earn **3-Stars**, demonstrate best management practices for general housekeeping, inventory management and employee training for managing products & waste.

★★★★

To earn **4-Stars**, develop systems to reduce, reuse and/or recycle all wastes, conserve resources and educate customers about your commitment to environmentally responsible business practices.

★★★★★

To earn **5-Stars**, demonstrate environmental and community leadership among associations, peers, vendors, and/or training programs within your industry and practice comprehensive environmental protection.

Renewal

EnviroCertified certification is renewed every three (3) years by demonstrating progress towards achieving your stated goal(s) and establishing practices that earn a higher star rating.

EnviroCertified Benefits

EnviroCertified Recognition

1. Provides free advertising and promotion.
 - ✓ EnviroCertified on-line Business Directory
 - ✓ EnviroCertified Certified logo to use in marketing
 - ✓ An EnviroCertified window decal
 - ✓ An EnviroCertified certificate of recognition
 - ✓ Website promotion on www.EnviroCertified.org and www.spokaneaquifer.org
 - ✓ Facebook promotion at Spokane River Forum, Aqua Duck and EnviroCertified pages
 - ✓ Promotion at 30+ annual school and community events, e.g., Interstate Fair, Valley Fest, Earth Day, Family Science Nights, etc.
 - ✓ Feature News Articles
2. Attracts customers. Survey results show that 80% of consumers want the businesses they patronize to reduce their use of hazardous materials.
3. Provides access to technical assistance resources from sponsor organizations.
4. Increases efficiency and reduces material and disposal costs.
5. Creates a safer, healthier work environment.
6. Reduces regulatory burden.
7. Strengthens supplier and agency relationships.
8. Demonstrates a commitment to protecting our aquifer, river and environment

EnviroCertified 2206 S. Sherman Street Spokane, WA 99203
 509-847-4337 ▪ 509-535-3986 fax ▪ tonilee@spokaneriver.net



EnviroCertified 2 Stars Certification: STEP ONE

Use the checklist below to determine certification eligibility.

You must be able to check all boxes or respond with NA (not applicable) in the Minimum Hazardous Waste Management Requirements below to qualify for recognition by the EnviroCertified program.

Minimum Hazardous Waste Management Requirements

Yes NA

The business is a small quantity generator (SQG) of hazardous waste.

SQGs generate less than 220 pounds per month (or about 27 gallons/half a drum of hazardous waste per month) and accumulate no more than 2,200 pounds (or about 5 drums) of hazardous waste on site at any time.

All hazardous wastes are handled appropriately, including the following:

Petroleum, solvent, paint and metal are recycled or handled as hazardous waste.

Fluorescent/HID lamps, batteries, mercury thermostats, and other mercury-containing equipment are recycled or handled as hazardous waste.

All hazardous waste is stored in containers that are:

Compatible with the waste, kept closed when not in use, kept inside or under cover, and or not in direct contact with soil or located near a drain.

Hazardous waste is stored within secondary containment that is:

Made of durable, leak-proof material (e.g., a bermed room, containment pallet, sump, or trough),

Compatible with the waste it is meant to hold,

Capable of holding the largest potential spill. Reference WAC 173-303-630 (7) (iii)

Each hazardous waste container is labeled with:

The name/description of the waste, its hazards (toxic, flammable, etc.), and the words "Hazardous Waste, Dangerous Waste or Universal Waste" are clearly marked on the label.

The business maintains Spill Response materials:

Spill clean-up and containment materials are available on site and in transporting vehicles.

A Spill Response Plan with emergency phone numbers is posted.

The business also maintains and can provide the following documentation:

Safety Data Sheets (SDSs) for hazardous products.

Documentation for all hazardous waste disposal and recycling are available (e.g., receipts, manifests, bills of lading, DOT shipping papers or vendor certificates).



Landscaping Business Information

For questions in this application relating to customer services offered by landscapers, please consider each park, school, or site a 'customer'.

What service(s) does your business/organization offer to customers or do onsite?

YES		YES	
	Design landscapes		Rake
	Install landscapes		Maintain turf (fertilize, over seed, aerate, etc.)
	Maintain landscapes		Apply pesticides* to lawns
	Fertilize landscapes		Apply pesticides* to landscapes
	Install irrigation systems		Maintain golf courses
	Maintain irrigation systems		Maintain athletic fields
	Water/Irrigate		Sell plants
	Prune		Sell products
	Mow		Sell compost
	Edge		Other?

* Pesticides include fungicides, insecticides, herbicides and other pest control products, including combination products like 'weed and feed,' and 'soft' pesticides like neem oil, vinegar herbicides and others. Pesticides are registered in the State of Washington.

Types of property owners, # of properties and employees (Provide the #s that apply)

#		#		#		#	
	Residential		Commercial		Institutional		Golf Courses
	City		County		State		other
	Total # of annual sites				Approximate total acreage of site(s)		
	# of employees during busy season				% of above acreage that is turf		

Which of the following activities do you currently subcontract to other companies?

YES		YES	
	Pesticide application		Irrigation
	Tree management		Turf maintenance
	Other (please describe)		



1. Answer **YES** or **NA** to the waste management and best practices below to be an EnviroCertified Business.

Table 1: Industry Specific Waste Management & Disposal:

YES	NA	
		A <i>written</i> Integrated Pest Management (IPM) or Organics Only policy or program is established and in use. (Please attach a copy)
		Employees receive training on the company’s IPM / Organics program.
		Staff who apply pesticides, are licensed in accordance with Washington State Department of Agriculture regulations.
		Pesticide application records are maintained in accordance with WSDA requirements.
		Pesticides are applied <i>only</i> after specific diagnosis of a pest or disease problem—as opposed to calendar-based applications—and only after offering the customer a non-pesticide solution.
		All fertilizers used and for sale are currently registered in the State of Washington and meet the heavy metals and phosphorus criteria. www.wa.gov/agr/PestFert/Fertilizers/ProductDatabase.htm .
		Phosphorus use is minimized. Turf fertilizer with phosphorous (P), <i>whether synthetic or organic</i> , is not used as a stand-alone treatment for existing turf. Fertilizer containing phosphorus is used only in conjunction with establishing grass or repairing damaged grass, using either seeds or sod, or when soil tests indicate a need for supplemental phosphorus. Organic sources or bridge sources of phosphorus in fertilizers is used wherever possible. (See RCWs > Title 15 > Chapter 15.54 > Section 15.54.500)
		A water conservation policy is in place and staff is trained in conservation and/or landscape designs incorporate water conservation principles.
		Mulch mowing is offered to all of our customers.
		Airborne dust is minimized and storm drains are protected by using rakes and brooms to collect dirt and debris rather than using leaf blowers or hoses. Potential dust is prevented or controlled in compliance with the Spokane Regional Clean Air Agency regulations (e.g., emissions, dust & particulate matter minimized, no mud and dirt on public roadways, loads covered and controlled, etc.).
		Usage data is or will be tracked annually for: fertilizers, pesticides, compost tea, mycorrhizal fungi, dormant oils, horticultural soaps, compost, mulch mowing and/or soil amendments. Data is or will be used for decision making. <i>Please describe.</i>



Verification: EnviroCertified is a voluntary, non-regulatory, recognition program. Verification may be requested that “field-practices” implemented by employees correspond to this application. Consumers looking for EnviroCertified businesses want confidence that certified landscapers and nurseries are using practices that protect the environment. Check the boxes below, if you agree to allow EnviroCertified representatives to verify “field practices” on an on-going basis. We appreciate your cooperation.

YES	
	A daily work route will be provided to allow field observation of work practices, if requested by EnviroCertified staff.
	Access to waste disposal documentation and business practices will be provided, if requested by EnviroCertified staff.

2. Schedule a site visit with Tonilee Hanson, the Spokane River Forum’s **EnviroCertified** representative. Call 509-535-7084 office or 509-847-4337 mobile.
3. Write and post a pollution prevention or hazardous waste related goal for the year. (See examples below)
 - o Be as specific as possible.
 - o You may wish to consider the Local Source Control recommendations.
 - o Explain how you intend to achieve your goal. Outline the steps you will take, include a timeline, and designate the person responsible for each step or task.

Example Goals:

Goal: Our business will improve our spill prevention and response capability.

Steps:

- Post spill response plan and emergency phone numbers in vehicles.
- Purchase enhanced spill response materials (storm drain covers, booms, absorbent pads, etc.) and store in vehicles.
- Train employees regarding proper spill response.
- Provide secondary containment for liquid products.
- Provide spigots, pumps and funnels for dispensing/transferring liquids.

Goal: Our business will reduce our impact on stormwater.

Steps:

- Track use of chemicals, fertilizer, herbicides and pesticides.
- Research less toxic products.
- Educate staff on application to reduce over spraying on paved surfaces.
- Reduce the use of leaf blowers
- Wash all company vehicles at a commercial car wash rather than on site.
- Implement routine checks of parked vehicles for leaking and clean all leaks in the parking lot.
- Spring clean-up in parking lot – sweep rather than hosing into storm drains.
- Clean storm drain catch basins and drywells on property.

Goal: Our business will work to implement 3-5 star certification requirements.

EnviroCertified	3 Stars Certification
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Site Assessment – Mark all that apply. Minimum Requirement - 3

This does not measure the number of customers who actually receive and pay for this service.

YES Goal NA

			All new customers are <i>offered</i> a complete site assessment – including soil type, drainage, visual inspection, slope, and sun.
			As-built and site plans are reviewed prior to design and/or installation of landscapes and irrigation to determine locations of septic systems and septic reserve areas (if any).
			Customers <i>are offered</i> a soil test including macro, micronutrients and pH before applying fertilizer.

Fertilizer and Soil Amendments – Mark all that apply. Minimum Requirement - 4

This does not measure the number of customers who actually receive and pay for this service.

YES Goal NA

			Weather conditions are evaluated before applying fertilizer.
			On turf, nitrogen is applied no more than 4 times a year. Application rates are at or below 4 lb. / 1000 square feet/yr. and one lb. /1000 square feet/application. (Applies to general turf conditions but not athletic fields or golf courses.)
			25-35 % of nitrogen fertilizer, applied to turf, is organically derived. Organic includes fertilizers derived from natural materials such as feathers and alfalfa, but does not include synthetic products like Isobutylene Diurea (IBDU).
			Over 70% of nitrogen fertilizer applied to turf is slow release, non-soluble nitrogen. This includes both organic and synthetic nitrogen sources.
			Nearly all sites receiving fertilizer or lime receive a soil pH test at least every third year.
			Compost, tree chippings or other naturally derived materials are used as top dressings, mulch or incorporated during the planting process in at least 35% of the sites and renewed when depleted.
			For planting beds: At least 3 inches of compost is added to the top 5 inches of soil or a total depth of 12 inches of uncompacted soil with 10% organic content is used.
			For turf: At least 1.75 inches of compost is added to the top 6.25 inches of soil or a total depth of 12 inches of uncompacted soil with 5% organic content is used.

Integrated Pest Management Practices – Mark all that apply. Minimum Requirement - 5

This does not measure the number of customers who actually receive and pay for this service.

YES Goal NA

			As licensed professionals, home remedies like grocery store vinegar and soap are not used.
			Approved alternatives to registered pesticides are used including: compost tea; compost top dressing; kelp; neem oil; fatty acid soap; off season dormant oil spray; flameweeding; nematodes; lacewings, ladybugs, etc.
			Weed and feed-type products are used for spot treatments or on an “as needed” basis only.
			Pesticide drift is minimized in all applications.
			Red Thread disease fungicide use is reduced by applying nitrogen fertilizer.
			Fungicide treatments for diseases, other than red thread, are applied at less than one-tenth of one percent (0.1 %) of total turf acreage. This does not apply to golf courses.
			Sites are regularly monitored (at least 2 times/year) for signs or symptoms of pest and disease problems so that they can be prevented or treated early.
			Trees are treated by technologies with the least pesticide drift. Aerial spray applications are used less than 20% of the time and never during windy conditions.

Maintenance & General Housekeeping – Mark all that apply. Minimum Requirement - 6
Our business follows Best Management Practices

YES	Goal	NA	
			Water leaks are repaired as soon as detected.
			Stormwater drainage system is mapped, inspected quarterly and maintained as needed.
			Wash water with soap, detergent or cleaning product is prevented from entering storm drains.
			All vehicle wash water is discharged to sanitary sewer.
			Airborne dust is minimized and storm drains are protected by using rakes and brooms to collect dirt and debris rather than using leaf blowers or hoses.
			Hazardous cleaning materials are used sparingly, and according to manufacturers' directions.
			Environmentally preferable cleaning products are used (e.g., Green Seal, EcoLogo, DFE, etc.).
			Floors are swept and spot-cleaned for drips and spills, in place of mopping with detergent and water, using a floor machine, or using a hose.
			Microfiber mops are used instead of traditional mops to conserve water, minimize cleaners, and contain contaminants.
			Reusable cloth wipes are laundered by a permitted industrial laundry and replace disposables.
			Flammable materials are stored in fireproof safety units or as directed by the Fire Department.

Purchasing & Inventory Management – Mark all that apply. Minimum Requirement - 5
Our business uses the least hazardous products available and manages product inventory.

YES	Goal	NA	
			Safety Data Sheets (SDS) are reviewed before purchasing products.
			Vendors/jobbers are informed of our commitment to using environmentally preferable products (e.g., no phosphate fertilizer, pH between 5 and 12, herbicides for general broadleaf control rather than noxious weed chemicals).
			An inventory system streamlines product purchasing and prevents overstock.
			Shipments are inspected for leaks or damage before they are accepted.
			Stock is organized to be used or sold by purchase or expiration date. Long shelf-life is considered when purchasing products.
			Records are kept of all mercury, vinyl and PVC containing devices within our facility. A plan to systematically replace such products is in place.
			Furniture purchased is free of halogenated flame retardants, e.g., PBDE-free polyurethane foam.
			Purchased computers and electronics are rated in conformance with EPEAT (Electronic Product Environmental Assessment Tool) Product Registry www.epa.gov/epeat .

Employee Training & Involvement - Mark all that apply. Minimum Requirement - 5
Our business educates, informs and involves our employees in reducing waste and pollution.

YES	Goal	NA	
			Regular meetings are held to generate and implement pollution and waste reduction ideas.
			Proper product storage, disposal and spill cleanup training is provided to employees.
			EnviroCertified goals are posted and discussed.
			One staff member is responsible for routine inspections of product/ waste/recycling containers.
			At least one staff member is degreed, certified or formally trained in horticultural practices or plant pests and diseases. (Horticulture, botany, IPM, arboriculture, urban forestry, plant pathology, landscape design, etc.)
			At least one staff member has specialized training in water/irrigation management and/or design.
			Staff are provided with routine opportunities to attend outside training on topics such as pest identification, IPM, soil building, water conservation, stormwater protection, etc.
			Waste management or pollution prevention publications are made available to employees.
			Unapproved products are not brought to work.



EnviroCertified

4 Stars Certification

Systematic Waste Reduction Operations - Mark all that apply. Minimum Requirement - 4

YES	Goal	NA	
			Electronic communications are used when possible to reduce paper waste, including appointment reminders, internal memos, and e-newsletters.
			Lobby magazines are recycled or given to a charity organization, schools, neighbors, etc.
			Contracted services specify use of the least toxic products available. <i>List on page 12.</i>
			Carpet, which can collect deep dust contaminants, is replaced with linoleum, cork, bamboo, concrete, marmoleum, Forestry Stewardship Certified (FSC) wood, or other flooring.
			Hazardous waste hauling service is scheduled to fit volume and frequency needs.
			Systems to minimize air emissions are implemented. Employees are encouraged to take the bus, bike, carpool, walk and/or are hired locally.
			Company vehicles are maintained to reduce pollution. Travel is managed to conserve fuel. Emissions are considered when purchasing vehicles or motorized equipment.
			Reduction, reuse, recycling or elimination of all wastes produced has been explored and systematic actions have improved our practices. <i>Explain how and by how much on page 12.</i>

Water Conservation - Mark all that apply. Minimum Requirement - 4

YES	Goal	NA	
			Mowing height is adjusted for grass type. A minimum mowing height between 2 to 3 inches is used. This does not apply to athletic fields, golf courses or bent grass turf.
			Mulch mowing is implemented at 50% or more of the sites.
			Irrigation & watering is changed at least 4 times a year or more regularly based on weather conditions.
			Drip or soaker irrigation is installed in shrub beds when feasible.
			Rain shut-off devices are recommended to all customers and installed in irrigation systems at 75% or more of the new design sites.
			Design & Installation: drip irrigation, rain sensors, rain shut off device, evapotranspiration or water budgeting clocks, pervious surfaces or other low impact landscaping ideas are applied. <i>*Please Describe.</i>
			Native, drought tolerant, disease and/or pest resistant plants are recommended as a part of all landscape designs. <i>*Which plants?</i>

Tree Care - Mark all that apply. Minimum Requirement - 3

YES	Goal	NA	
			At least a one-foot radius of open, plant-free, mulched soil is maintained around newly planted trees.
			International Society of Arboriculture (ISA) certified arborists are frequently used for diagnosing problems, evaluating hazards, large pruning jobs, or consulting with clients. www.isa-arbor.com/arborists/arbsearch.html
			Root zones of existing trees are protected during construction.

Recycling - Our business recycles all of the items marked in the yes columns. Wastes that are not generated are marked with NA.

YES/NA	Flower Pots	YES/NA	Paper	YES/NA	Grass Clippings	YES/NA	Oil
	Plastic Lumber		Cardboard		Pesticides/Herbicides		Oil filters
	Yard waste		Batteries		Pruning Wastes		Rags
	Soil		Tires		Computers/Electronics		Greases

Marketing & Education - Mark all that apply. Minimum Requirement - 6

Our business markets environmentally responsible actions to our customers, community and industry.

YES	Goal	NA	
			Written documentation of our work is provided to clients. This includes assessments, products applied, treatments used and other actions taken on site. <i>Please Describe.</i>
			Horticultural concerns, such as pests or plant diseases, are communicated to the customer in writing. This can include email.
			Knowledgeable staff is available to answer customers' questions about plant problems and the least toxic alternatives for treatment.
			50-100% of customers receive <i>written</i> information about low impact landscaping and / or maintenance.
			Sustainable landscaping practices are a major priority in the design and maintenance work we discuss with customers, contractors, and suppliers. <i>Which practices?</i>
			Customers are educated on proper disposal options for pruning wastes including chipping for mulch to use on-site.
			Our billing insert, newsletter, postcard, e-mail, blog, website, and /or Facebook page includes environmental or waste management features.
			Our environmental awards appear on our website, Facebook, blog and/or print marketing.
			Materials to educate employees and/or customers about steps they can take to prevent pollution and conserve resources at home are provided.

Policies, Management & Accounting Systems - Mark all that apply. Minimum Requirement - 2

Our business accounts for all waste management costs and is implementing an improvement plan.

YES	Goal	NA	
			Disposal and recycling records are analyzed yearly to monitor the amount of waste generated and evaluate progress in waste reduction.
			No-idling policy for company fleet and/or delivery vehicles is implemented. For free "No idling" signs go to www.spokanecleanair.org .
			Vendors, suppliers, and contractors are checked for insurance and required permits from regulatory agencies before contracts are signed. (https://fortress.wa.gov/ecy/hwfacilitysearch/)
			Energy consumption is monitored and conserved. We participate in EPA Green Lights, Energy Star or local rebate and incentive programs.



EnviroCertified

5 Stars Certification

Leadership - Mark all that apply. Minimum Requirement - 4

Our business works within our industry to promote environmental stewardship.

For * items please provide requested details on page 9 or attach additional information.

YES	Goal	NA	
			Our successes, cost savings and environmental tips are shared with others through trade association meetings, trade publications or industry-related conferences. <i>*Which ones?</i>
			Our commitment to leadership includes educating the industry leaders of tomorrow by discussing waste management, pollution prevention and/or materials choices in on-the-job training, voc-tech or college programs. <i>*Where?</i>
			We work with our suppliers, manufacturers, government agencies or non-profit organizations to play an active role in promoting environmentally sensitive products and technologies. <i>*Describe.</i>
			We research, purchase and stay up to date on new technology, product, or service innovations that reduce wastes or prevent pollution. <i>*Describe.</i>
			We write articles for professional/informal publications discussing environmental protection, health, safety, green business strategies, and/or other ideas. <i>*Attach a copy.</i>
			We participate in or sponsor neighborhood clean-up, or other projects in our community to encourage environmental stewardship. <i>*Describe.</i>
			We have developed a NEW technology, product, or service innovation that resulted in eliminating hazardous materials use, greenhouse gas emissions, or other environmental impacts. <i>*Please detail the innovation.</i>
			Businesses are being encouraged to become EnviroCertified. <i>*Please provide the business name and contact person.</i>

Comprehensive Environmental Protection - Mark all that apply. Minimum Requirement – 8

YES		YES	
	Double-sided copies are made.		Motion-sensors, LED or natural lighting is used.
	Office supplies are reused.		Vendors take back damaged or unused products.
	Shipping materials and containers are reused.		Hybrid, electric, biodiesel or car-share vehicles used.
	Materials reuse/exchange station is set up.		LEED Certified – Specify level.
	Rechargeable batteries are used.		Low Impact Development Landscaping e.g., grassy swale, drought resistant plants, pervious surface, etc.
	Recycled products are purchased.		Low Impact Development Building e.g., roof garden, solar panels, white roof, etc.
	Equipment is repaired vs. replaced.		Kitchen supplies are reusable or compostable.
	EPA Waterwise / Wastewise program member		Food composting is available.
	Low flow toilets are installed		Worm bins are used for composting.
	Energy Star rated products are purchased.		
	Other:		Other:

Please Describe Other Innovations, Leadership Actions or Environmental Stewardship.

Congratulations! Receive the recognition you deserve as an EnviroCertified Business!
E-mail your completed application to Tonilee@spokanriver.net or fax to 509-535-3986



EnviroCertified	GOALS
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*Post your goal and the steps you and your company employees will take to accomplish it.
Describe your progress on your goals and one new goal for the coming year.*

Begin Date	Steps, Tasks or Action Items	Responsible Person	End Date

Certification: I volunteer to uphold the standards of the EnviroCertified Program by properly managing and reducing hazardous waste, meeting all industry specific permit requirements and maintaining a current business license. If my business no longer meets program requirements, I will notify EnviroCertified of the change. I will also refrain from promoting my business as EnviroCertified until the issue is resolved. I understand that the use of the EnviroCertified logo is a privilege and that the EnviroCertified Program owns the rights to the logo.

Please Sign Below

Business Owner or Representative

Date

EnviroCertified Representative

Date



GOT WASTE?

Put it in the right place!

www.SpokaneWasteDirectory.org
www.KootenaiWasteDirectory.org

Spokane Waste and Recycle Directory has disposal options for hundreds of waste types like: acetone, acids, aerosols, amalgam, antifreeze, antistatic brushes, aqueous cleaners, asbestos, asphalt, batteries, biohazard medical waste, brakes and brake fluids, CFL, compressed gas cylinders, compressor oil, computers, contaminated fuel, contaminated soil, fiberglass resins, film, flares, FOG (fats, oils & grease), formaldehyde, freon, grease trap interceptors, HID lamps, hot tanks, lead acid batteries, lead aprons, mercury containing waste, neon light bulbs, paint, parts washer, PCBs, plating solutions, pool chemicals, sheetrock, solvents, televisions, tires, transformer oil, transmission fluid, used oil, x-ray materials and more.